

NEW RESIDENCE CHECKLIST

	Y	N
Copy of receipt for Brown County Building Permit		
Copy of recorded easement		
Payment received in full for water and sewer taps		
Payment for WPOA permit received		
Copy of Certificate of Survey made during current owner's tenure from a licensed state surveyor		
One (1) complete set of plans		
Plot map of lot showing the size and location of structure, setbacks from adjoining lots, road right of way, and normal water line (if waterfront), driveway location, water, sewer, and electric with separations shown.		
Is approved shoreline protection in place (lake front and common access lots)??		
Is silt mitigation in place?		
Are stakes in place showing all four corners of structure for inspection?		
What is the square footage of the living space for the first floor (ground level only)? _____		
If liquid propane gas is being used all tanks shall be concealed from street view with approved fence and/or landscaping material. Large tanks may be buried by the propane tank provider as long as they are done in accordance with industry standards.		

ALL BROWN COUNTY PERMITS REQUIRE COUNTY INSPECTIONS

1. Brown County Inspections 937-378-4716
2. Lake Waynoka Inspections 937-446-3232
 - a. Stake Out
 - b. Footer Inspection
 - c. Framing
 - d. Final with occupancy from Brown County

ROOM ADDITION CHECKLIST

	Y	N
Copy of receipt for Brown County Building Permit		
Drawing or rendering of what addition is to look like attached		
Does roof material and color match house?		
Does outside walls match color of house?		
Plot map of lot showing the size and location of structure, setbacks from adjoining lots, road right of way, and normal water line (if waterfront)		
Is approved shoreline protection in place (lake front and common access lots)?		
Is silt mitigation in place?		
Are stakes in place showing all four corners of structure for inspection?		

DETACHED GARAGE/STORAGE BUILDING CHECKLIST

	Y	N
Brown County Building Department receipt attached		
Detailed drawings submitted when permit is applied for. Drawing must show side wall height and height of roof at peak.		
Site plan must be provided showing location of building on lot and all setbacks indicated.		
Does roof material and color match house?		
Does outside walls match color of house?		
Site plan furnished with all distances shown (distance from house, streets, adjoining property lines, and normal water line (if waterfront))		
Square footage of structure _____		
Is there an existing storage building or attached garage? If yes, provide size of structure _____		
Is electric service being run to building? If yes, the electric must be inspected per state code.		
Is approved shoreline protection in place (lake front and common access lots)?		
Is silt mitigation in place?		

DECK CHECKLIST

	Y	N
Detailed drawings must be submitted with application		
Site plan		
Are stakes in place to verify location?		
Is electric service being run to deck? If yes, the electric must be inspected per state code.		

DECK ROOF CHECKLIST

	Y	N
Detailed drawing must be submitted with application		
What type of roof material is being used? _____		
Does roof color and material match existing house?		
Is electric service being run to cover? If yes, the electric must be inspected per state code.		

DOCK CHECKLIST

	Y	N
Detailed drawings		
Site plan: Are stakes in place to verify location?		
How far does the dock extend out into the water? _____		
What is the distance from adjoining property lines? _____		
Is electric service being installed? If yes, the electric must be inspected per state code.		
Is approved shoreline protection in place?		

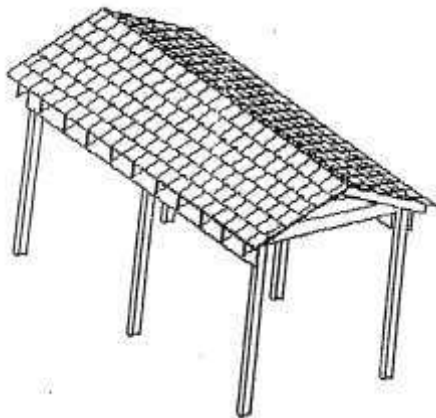
BOAT LIFT CHECKLIST

	Y	N
How far does the dock extend out into the water? _____		
What is the distance from adjoining property lines? _____		
Is electric being installed? If yes, the electric must be inspected per state code.		

BOAT COVER CHECKLIST

	Y	N
Detailed drawings must be submitted		
Does roof color and material match existing house?		
Is electric being run to cover? If yes, the electric must be inspected per state code.		
What style is being built? MODEL 1 MODEL 2		
Is approved shoreline protection in place?		

Boat Cover Model One (1)



Boat Cover Model Two (2)

