

### **WRWSD Board of Trustees Saturday Meeting – 11/9/19**

*\*\*With the installation of new electronic meter readers, the WRWSD asks that you and/or your lawn service company be vigilant around the meters when mowing. Also, do not remove the water meter cap as this may disconnect some of the wires from the electronic meter making it unrepairable. Property owners will be responsible for damaged meters and the cost of replacement which is \$266.\*\**

President Bridges called the meeting to order at 9:30am.

**Roll Call:** Present: Beard, Bridges, Buskey, Hagen, Levermore, Redick, Mgr. Cahall  
Absent: LaPlante

**Minutes:** The minutes of the 10/28/19 WRWSD meeting were read by Prescilla Redick. A motion was made by Beard and seconded by Hagen to approve the minutes as read. A yea/nay vote was taken and the motion passed unanimously.

**President's Report:** (Jim Bridges): None

**Treasurer's Report** (John Buskey): This month we rolled over the Legal Reserve CD which is presently at about \$17,105 for another year. We rolled over a Sewer Reserve CD of about \$100,000 and added \$100,000 to it so we'll get a better interest rate on the Reserve Funds. House building permits continue to increase so the water and sewer taps and grinder pump income budget has increased and we've also seen an increase in expense because we have to buy more meters and grinder pumps. Around the 1<sup>st</sup> of December, we will pay \$55,000 in bond payments. Other than that, our income and expense budgets are tracking as expected.

**Manager and Plant Superintendent Report** (Paul Cahall):

- The investigation into automatic billing software continued and it's now set up to read automatically at the first of the month. If for some reason your meter did not report, it will need to be read manually on the next business day so there may be some variance on your statement. This past month it was only 9 out of over 800 that needed to be read manually. Approximately 98-99% of all meters can be read at any given time.
- Lots of construction still going on. There have been 3 new home permits submitted.
- The valve for the dam is planned to be opened on Friday, November 15<sup>th</sup> or early the following week.
- We continue to work on the budget and reserve. We expect to have a budget to present at the next Monday night meeting and hopefully a reserve budget to present at the December Monday night meeting.
- Work has been completed on the budget between the WRWSD and the WPOA.

**Old Business:** None

**New Business:** None

**Motions and Resolutions:** A motion was made by Buskey and seconded by Levermore to approve the October 31<sup>st</sup> financial statement as distributed by email. A yea/nay vote was taken and the motion passed unanimously.

**Board Member Concerns:** None

**Membership Concerns:** Bob Rickling asked about replacing the water tower. Mgr. Cahall responded that it does not need to be replaced. The mineral deposits need to be cleaned from the bottom of the tower and it needs to be painted. We are looking at installing a new ladder down into the tower.

**Adjournment:** The motion to adjourn was made by Beard and seconded by Hagen. All were in favor and the meeting was adjourned at 9:45am.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary