

## WRWSD Board of Trustees Monday Meeting – 7/29/2024

President P. Levermore called the meeting to order at 6:00pm.

**Roll Call:** Present: Armstrong, Feil, Harper, Kost, P. Levermore, Moore, Wales, Supt. Wilson

Absent: Mgr. Cahall was excused.

Others present: John Buskey

**Minutes:** A motion was made by Wales and seconded by Armstrong to approve the 7/13/24 Monthly Meeting minutes as distributed. A yea/nay vote was taken and the motion passed unanimously.

**President's Report** (P. Levermore): President Levermore suggested forming a chain of command communication procedure for any evident water issues that last more than a day. There was much discussion. Moving forward, the Trustees would like to be informed when we switch to BCRW and any Facebook/email blasts before they are released to the public so they can at least be aware of an issue when approached by members. Drafts intended for public posting will initially be emailed to the entire Board for an opportunity to review/comment before public distribution. Supt. Wilson will report issues to Mgr. Cahall and President Levermore and they will communicate to the rest of the Board.

**Treasurer's Report** (Feil): The general ledger was passed around for Trustees to view. Motion #2024-15 was made to adjust the 2024 WRWSD budget. *Please see below.*

**Manager and Plant Superintendent Report** (Paul Cahall & Supt. Wilson):

- Water issue/Discoloring – Supt. Wilson provided a detailed report about the technical water issues that occurred from July 3-7<sup>th</sup>. We were drawing water from the lowest intake level in the reservoir to reduce the need for backflushing which occurs when we draw from the top during algae blooms. We noticed higher levels of ammonia and manganese during our testing and increased our chlorine levels to reduce those numbers. The yellowing occurred when the chlorine reacted to the manganese. Although unsightly, the water was perfectly safe for consumption and met EPA standards. We did switch to BCRW during this time to fix the issue but it resulted in a sediment issue since the water from BCRW flows in the opposite direction. This was the reason for the brown water which was also being tested and was safe for consumption. The issue was resolved, and on July 7<sup>th</sup>, we switched back to WRWSD water. We have been cleaning and rinsing the granulated activated carbon filters to flush out any residual manganese. Supt. Wilson suggested that the Board consider dredging the reservoir in the future as this might improve testing results when drawing from the lowest intake level of the reservoir. The Board asked him to perform a sampling to see how much sediment is on the bottom of the reservoir.
- Supt. Wilson presented a suggested list of future WRWSD equipment purchases. The Board asked him to rank the items in order of priority as well as give “ballpark” estimates for each item, so they can be incorporated into the budget accordingly.
- Sewer expansion/RFQ – Treasurer Fiel presented a projected cost analysis breakdown of the sewer plant expansion based on preliminary estimated costs of the project, varied lengths of any loans and a set interest percentage to give the Board a general idea of what to expect in terms of funding the expansion. Because the estimates and the process is still very preliminary, the Board did not feel it useful to publish anything yet. We had three companies submit RFQs (request for qualifications). The committee, appointed at the last monthly workshop, was given the packets and will review the packets and rate each company based on their qualifications only. After calculating those rankings, we will move to the next step of the process which is a request for proposal (RFP) which will give us a more precise presentation, reasonable information about cost, address funding options and establish a possible timeline.
- Water usage – A water usage report was sent to Trustees. A leak was located and repaired. Supt. Wilson created a spreadsheet of grinder QR codes to track them.

- Plant tour – The WRWSD plant tour is scheduled for Saturday, August 17<sup>th</sup>, from 10am-2pm. President Levermore will work with Kim Lamb to post a Facebook announcement.

**Old Business:** None

**New Business:** None

**Motions and Resolutions:**

- A motion was made by Kost and seconded by Armstrong to approve the June 30<sup>th</sup> financial statement as distributed. A yea/nay vote was taken and the motion passed unanimously.
- Motion #2024-15 was made by Moore and seconded by Kost to amend the 2024 WRWSD budget. A roll call vote was taken and the motion passed unanimously.

**Board Member Concerns:** None

**Adjournment:** The motion to adjourn was made by Wales and seconded by Armstrong. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 7:36pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary