

WRWSD Board of Trustees Monday Meeting – 3/25/2024

President P. Levermore called the meeting to order at 6:00 pm.

Roll Call: Present: Armstrong, Buskey, Kost, P. Levermore, S. Levermore, Moore, Wales, Mgr. Cahall, Supt. Pike
Others present: Vickie Feil

Minutes:

- A motion was made by Moore and seconded by Kost to approve the 3/1/24 Special Meeting minutes as distributed. A yea/nay vote was taken and the motion passed unanimously.
- A motion was made by Buskey and seconded by S. Levermore to approve the 3/9/24 monthly meeting minutes as distributed. A yea/nay vote was taken and the motion passed unanimously.

President's Report (P. Levermore):

- Just a reminder that the annual WRWSD meeting will be April 20th at 7pm in the Rec Center. Vice President Moore will be unable to attend due to prior commitments.
- I will make a second announcement of the vacant WRWSD Trustee position at the April 13th monthly meeting. Any interested candidates should submit an application at the office.

Treasurer's Report (S. Levermore): None

Manager and Plant Superintendent Report (Paul Cahall):

- Greg Wilson was hired as the new WRWSD Superintendent. He will begin April 1st. Greg will be instrumental in planning the sewer expansion and brings valuable experience to our crew. Currently, Dan Pike is working on continuing his education and is looking forward to learning from Greg.
- Our water loss is up to 35% which is very high indicating a number of significant leaks. We like to keep that number to 15% or less. The WRWSD crew has fixed 4 leaks and just found 2 more. We will have to wait until the wet weather clears to find the other leaks. Further action may need to be taken if we are unable to locate the leaks within the next few months.
- The WRWSD had to dig up a section of a homeowner's driveway to repair a leak. The homeowners would like to repave their entire driveway. They received an estimate and presented it to management. The Board agreed to pay for blacktopping a 7' x 11' area over the hole created but the rest of the cost would be the homeowner's responsibility. The Board also agreed to pay for repair of the Frontier line that was cut during the process.
- The lake valve will be opening next week to drain the lagoon.
- The Board is in the process of exploring the sewer expansion financing options. Trustee Buskey wrote a memorandum for future Board members and WRWSD employees. Currently, we have a bond issued from 1995 that funded the initial sewer plant start-up. Lot owners in Phase 1 (lots around Waynoka Drive) pay \$62.90/year to repay the bond; all sewer users also pay a small fee per month to contribute to the bond repayment. There are no penalties for paying the bonds off early, however, we may be able to roll the unpaid balance into the new loan for the sewer expansion. The Board is going to use reserves to pay CT Consultants for the new plant designs. We are gathering financing options from Ohio Development now and will gather the EPA financing options in August. Unfortunately, Lake Waynoka does not qualify for USDA grants due to the high median income of all residents.

Old Business: Vice president Moore asked for an update on pending projects. Supt. Pike stated that the painting of the water tower and the finishing of the sewer lines are scheduled to begin when the weather breaks.

New Business:

- Trustee Armstrong asked the Board to review the water and sewer reserves and set a baseline amount to keep on hand in the event of an emergency. She is concerned about depleting the reserves on projects and not replacing the funds. Right now, the sewer reserve is considerably higher because we have been saving for the sewer plant expansion. The Board will discuss minimum reserve amounts in the near future.
- Secretary Wales would like to see another WRWSD plant tour for the community since it was well received last year. A fall tour would be most likely so Greg Wilson will have a chance to get settled into his new position. More information to come.

Motions and Resolutions: None

Board Member Concerns: Trustee Buskey said it has been a pleasure serving on the WRWSD Board for the past 20+ years. He will be around the next few months to answer any questions the Board may have about the

WRWSD plant and operations. Supt. Pike asked Buskey to look for any old water plant diagrams. Everyone wished him well and are sad to see him retire.

Adjournment: A motion was made by Kost and seconded by Wales to adjourn the meeting. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 7:23pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary