

## WRWSD Board of Trustees Monday Meeting – 2/26/2024

President P. Levermore called the meeting to order at 6:00 pm.

**Roll Call:** Present: Armstrong, Buskey, Kost, P. Levermore, S. Levermore, Moore, Mgr. Cahall, Supt. Pike

Absent: Wales was excused.

Others present: Vickie Feil

**Minutes:** A motion was made by Moore and seconded by Buskey to approve the 2/10/24 Monthly Meeting minutes as distributed. A yea/nay vote was taken and the motion passed unanimously.

**President's Report** (P. Levermore):

- President P. Levermore introduced Vickie Feil. She was invited to the meeting to determine if she'd be interested in becoming a Trustee.
- President P. Levermore stated that all WRWSD meetings are open to the public except executive sessions.
- Trustee Buskey presented Motion #2024-06 and explained the rationale behind the proposed bylaw change. This motion will allow the WRWSD Board to announce vacancies prior to a Trustee's term ending and/or a Trustee resigning so we can maintain a full Board. Secretary Wales and Attorney Tom Mayes helped with the motion language. *Please see Motions & Resolutions below.*
- Our Class III Operator is retiring at the end of March. We will be in Executive Session at the end of the meeting to discuss specifics of the open position and/or switching to Brown County water in the interim. The Board is committed to exploring all options available to us.

**Treasurer's Report** (S. Levermore): First State Bank matched the 11 month @ 4.75% interest rate offer that we received from another bank so we will be rolling over maturing CDs to those new accounts.

**Manager and Plant Superintendent Report** (Paul Cahall):

- Spring Lagoon Plan – The valve is closed and we plan to open it in April to drain the lagoon with minimal water release.
- Sewer Expansion – We continue to gather information about loans. The Ohio Water Development Authority appears to have a program that would allow us to rollover our current bonds into the loan. Mgr. Cahall and Trustee Buskey will be participating in a phone conference to discuss options in more detail.
- Search for new water Operator – Mgr. Cahall will be posting an ad for a Class III Operator in local and statewide papers/websites.
- Supt. Pike presented two quotes to finish installing sewer lines on Blackhawk and Stallion. They were supposed to be completed when the sewer plant was created. It is unknown why it was missed. *See Motions & Resolutions below.*
- Supt. Pike reviewed the water loss report. We had one major leak which was repaired and we are chasing several smaller leaks. We will likely find them once the ground is drier.
- Supt. Pike reported that there continues to be a large influx of water into the sewer drains during storms. The Ohio Revised Code and WRWSD Bylaws prohibit sump pump drainage into sewer lines. There is a new device that will help Supt. Pike determine which homes are in violation. Notices will be sent out and owners will have 30 days to correct the issue.

**Old Business:** None

**New Business:** None

**Motions and Resolutions:**

- Motion # 2024-05 was made by S. Levermore and seconded by Buskey to appoint Vickie Feil as Assistant Treasurer to the WRWSD. A roll call vote was taken and the motion passed unanimously.
- Motion #2024-06 was made by Buskey and seconded by Kost to amend the PROCEDURAL RULES & REGULATIONS OF THE BOARD OF TRUSTEES OF THE WAYNOKA REGIONAL WATER & SEWER DISTRICT by replacing "Section 2.5: Vacancies" with the following language:  
Section 2.5: Vacancies
  1. Any vacancy arising within the Board of Trustees, or due to an increase in the number of trustees, shall be filled by a two-thirds (2/3) majority vote of the Board of Trustees.
  2. The appointment of a trustee to fill a vacancy shall be for the remainder of the term of the vacated position.
  3. Before appointing a member to fill a vacancy on the Board, notice of the vacancy shall be announced at two regularly scheduled Saturday meetings of the Board. (Resolution 1996-02)

4. Notice may be given at two regularly scheduled Saturday meetings of the Board prior to the vacancy occurring.

Amendment to take effect upon passage by the Board.

A roll call vote was taken and the motion passed unanimously.

- Motion # 2024-07 was made by Moore and seconded by Armstrong to approve entering into a contract with Lloyd's Excavating LLC to finish installing sewer lines on Blackhawk and Stallion. A roll call vote was taken and the motion passed unanimously.

**Board Member Concerns:** Trustee Buskey asked about the Audit report. We received two demerits. One was a discrepancy of the water purchased from Brown County Rural Water and the other was two items left on the long-term depreciation assets list that should have been removed.

**Executive Session:**

- At 6:56pm, a motion was made by Kost and seconded by Armstrong to enter into Executive Session to discuss a personnel issue and the Class III contract. A roll call vote was taken and the motion passed unanimously.
- At 7:52pm, a motion was made by Kost and seconded by Armstrong to exit the Executive Session. A roll call vote was taken and the motion passed unanimously.

**Adjournment:** A motion was made by Moore and seconded by Kost to adjourn the meeting. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 7:55pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary