

WRWSD Annual Meeting Minutes 4/20/2024

President Pete Levermore called the meeting to order at 7pm.

Roll call: Present: Armstrong, Buskey, Kost, P. Levermore, S. Levermore, Wales

Absent: Moore was excused.

President Report (P. Levermore): President P. Levermore gave a special thank you to the efforts of our WRWSD staff and read the following:

Major Accomplishments of April 2023 – March 2024

- Completed ODNR dam inspection at lagoon, back up lake and reservoir dam without noted issues
- Received the Ohio Auditor of State Award for excellence in financial reporting.
- EPA inspection of Sewer Plant operations with no violations
- Inspected 173 fire hydrants repairing 33 and replacing 1.
- Dredged lagoon removing over 225 tons of pressed dry cake sludge
- Installed 25 new water and sewer taps
- Repaired 26 water service line leaks
- Replaced the carbon in the carbon filters
- Replaced Trac Hoe with bigger unit expanding use.
- Purchased pipe locator unit.
- Installed new flow meter in water plant
- Installed new water tap for the campground building.
- Installed new computerized water plant control system
- Installed new asset management system
- Installed new security camera system
- Upgraded computers in the plant
- Conducted Plant tour for the public
- Updated By-Laws and Rules and Regulations
- Hired new Class III Water operator.

Recognition of WRWSD Service: President P. Levermore presented long-time Trustee Buskey with a plaque and gift card. He thanked John for 19 years of service and the many contributions he made to the WRWSD. John stated that he began his WRWSD career in 2005 as assistant treasurer. He is most proud of initiating a plan to fund water and sewer reserves to be able to pay for unexpected expenses and emergencies. He was instrumental in establishing a Brown County water tap line that allows the community to switch to BCRW when the WRWSD is making repairs to the plant and/or water tower. He thanked Mgr. Cahall, Kay Bundy, AJ and the many Board members that he has worked with over the years.

New Business: President P. Levermore announced that there was only one applicant, Vickie Feil, for the now open WRWSD Trustee position. He introduced Assistant Secretary Vickie Feil. Since this vacant position has been announced at two public meetings already, he asked for a motion to appoint her to the Board so she could be sworn in with the other Trustees. *See Motion #2024-08 below.*

Motions and Resolutions: Motion #2024-08 was made by S. Levermore and seconded by Wales to appoint Vickie Feil as WRWSD Trustee. A roll call vote was taken and the motion passed unanimously.

Oath of Office

Elections Inspector Nan McHugh introduced re-elected Trustees Pete Levermore and Scott Levermore and newly appointed Trustee Vickie Feil. She led them in the Oath of Office. All Trustees stood to renew their oath and commitment to the community.

Executive session

- At 7:08pm, S. Levermore made a motion and Wales seconded to enter into executive session to elect WRWSD Officers for 2024. A roll call vote was taken and the motion passed unanimously.
- At 7:13pm, Wales made a motion and Armstrong seconded to exit executive session. A roll call vote was taken and the motion passed unanimously.

WRWSD Officer Appointments: Election Inspector Nana McHugh announced the 2024 WRWSD Officers.

- President – Pete Levermore
- Vice President – Sean Moore
- Secretary – Nan Wales
- Treasurer – Vickie Feil
- Member at Large – Connie Armstrong

Adjournment

A motion to adjourn the meeting was made by Kost and seconded by S. Levermore. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 7:14pm.

Rhonda J. Maybriar, Assistant Recording Secretary