

WRWSD Board of Trustees Monday Meeting – 12/18/2023

President P. Levermore called the meeting to order at 6:00 pm.

Roll Call: Present: Armstrong, Buskey, Kost, P. Levermore, S. Levermore, Moore, Wales, Mgr. Cahall, Supt. Pike
Others present: John Barton and Wayne Cannon.

Minutes: A motion was made by Moore and seconded Armstrong to approve the 12/9/23 Monthly Meeting minutes as distributed. A yea/nay vote was taken and the motion passed unanimously.

President's Report (P. Levermore): None

Treasurer's Report (S. Levermore): We have several motions to approve. *Please see below.*

Manager and Plant Superintendent Report (Paul Cahall):

- The lagoon has been drained. Testing numbers were good all the way to the bottom which is good news.
- Control of the lake valve has been turned over to the WPOA.

Old Business: Supt. Pike reported that he has an estimate in the amount of \$39,400 to finish the sewer lines on Blackhawk and Stallion. He will be getting a second bid to present to the Board.

New Business:

- Wayne Cannon, from the Rural Community Assistance program, spoke with the Board about their options for obtaining grants and loans, timelines for applying for the sewer plant expansion, who to contact and how to get the ball rolling.
- John Barton, Treasurer for the WPOA, would like the WRWSD Board to consider splitting the salary of an office employee with accounting experience to oversee the books beginning in 2025. This will help keep things correct and free up time for the General Manager.

Motions and Resolutions:

- Motion #2023-26 was made by Buskey and seconded by Moore to amend the 2023 WRWSD budget as follows: Total income amended amount: \$1,370,513.67 and total expenses amended amount: \$1,184,338.00. A roll call vote was taken and the motion passed unanimously.
- Motion #2023-27 was made by Buskey and seconded by Kost to update the 2024 budget with a total income of \$1,572,402.00 and total expense of \$1,738,152.00. A roll call vote was taken and the motion passed unanimously.
- Motion #2023-28 was made by Wales and seconded by Buskey to adopt the monthly service contract for the year of 2024 between Waynoka Property Owners Association and the Waynoka Regional Water and Sewer District dated December 9, 2023, in the amount of \$525,192.70 payable in monthly installments. A roll call vote was taken and the motion passed unanimously.
- Motion #2023-29 was made by Buskey and seconded by Armstrong to changes percentages to reserves as follows: water taps – from 15% to 20%. A roll call vote was taken and the motion passed unanimously.
- Motion #2023-30 was made by Buskey and seconded by Moore to approve changes in the water usage rates, additional water rate change and water tap in fees as follows for 2024 beginning 1-1-24. Water usage minimum - \$29.50, additional water usage per 1,000 gallons or portion of - \$10.00, water tap in fee - \$3,500.00. A roll call vote was taken and the motion passed unanimously.
- Motion #2023-31 was made by Kost and seconded by Wales to approve changes in the sewer usage rates, sewer tap in fees and grinder pump fees as follows for 2024 beginning 1-1-24. Sewer usage fee \$46.50, sewer tap in fee - \$3,500.00 and grinder pump fee \$11,000. A roll call vote was taken and the motion passed unanimously.

Board Member Concerns: Secretary Wales asked for an OSHA audit update. Mgr. Cahall reported that Kim Lamb is in the process of getting everything together.

Adjournment: A motion was made by Kost and seconded by Wales to adjourn the meeting. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 7:24pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary