

WRWSD Board of Trustees Monday Meeting – 11/27/2023

President P. Levermore called the meeting to order at 6:00 pm.

Roll Call: Present: Armstrong, Buskey, Kost, P. Levermore, S. Levermore, Wales, Mgr. Cahall, Supt. Pike

Absent: Moore was excused.

Minutes: A motion was made by Buskey and seconded by Wales to approve the 11/11/23 Monthly Meeting minutes as distributed. A yea/nay vote was taken and the motion passed unanimously.

President's Report (P. Levermore):

- The monthly workshop meeting scheduled for December 11th has been changed to December 18th at 6pm in the Lodge meeting room. We will be approving the final 2023 budget amendment and voting to approve the 2024 budget.
- Trustee Kost presented an update on improving employee retention. More information to come.

Treasurer's Report (S. Levermore):

- The Board reviewed and discussed the proposed 2024 WRWSD budget. Treasurer S. Levermore will put together information to present to property owners at the December 9th monthly meeting.
- We had a CD come due and rolled it over to a 14-month CD at People's Bank with 5.18% interest. The amount invested was \$209,178.22.

Manager and Plant Superintendent Report (Paul Cahall):

- We received the EPA report. All recommendations have been addressed and Supt. Pike is submitting additional testing since we had the lagoon dredged. So far, everything is within range.
- Mgr. Cahall and Supt. Pike suggested putting the new truck on hold and use the funds for a new larger mini track hoe. We will be trading in the old smaller one. It is in the 2024 budget.
- The Board continues to gather information to expand the sewer plant. We are waiting for Dan from CT Consultants to submit a report for the engineering portion. This will give us a ballpark figure for the new plant and second lagoon. We hope to have the report by December's monthly workshop.
- We will be collecting bids to finish the sewer lines on Blackhawk and Stallion. These were supposed to be completed when the sewer system was incorporated but for some reason it was not. We hope to have the bids by December's monthly workshop.
- Supt. Pike reviewed the water usage report with no issues found.

Old Business: None

New Business: None

Motions and Resolutions: Motion #2023-25 was made by Wales and seconded by Buskey to amend 2023 WRWSD Budget as follows: expenses budgeted amount \$1,853,016.00, amended amount \$1,863,800.00, difference \$10,784.00.

Board Member Concerns:

- The Board discussed the dam contingency plan, pertaining to the water and sewer lines crossing the dam, should we experience dam failure. There are valves on each side of the dam which could be closed which would reverse the flow of water and sewer lines. We should not have any interruption of service.
- Secretary Wales asked for an update about OSHA compliance. Supt. Pike and Kim Lamb are gathering information for review and have it on the calendar for next month.

Adjournment: A motion was made by Kost and seconded by Armstrong to adjourn the meeting. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 7:22pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary