

WRWSD Board of Trustees Monday Meeting – 10/30/2023

President P. Levermore called the meeting to order at 6:00 pm.

Roll Call: Present: Armstrong, Buskey, Kost, P. Levermore, S. Levermore, Moore, Wales, Mgr. Cahall, Supt. Pike

Minutes: A motion was made by Kost and seconded by Moore to approve the 10/14/23 Monthly Meeting minutes as distributed. A yea/nay vote was taken and the motion passed unanimously.

President's Report (P. Levermore): The Utility Management Workshop has been postponed until 2024.

Treasurer's Report (S. Levermore):

- We had a Bond come due for \$55,750.00 and reinvested it at People's Bank for 14 months at a rate of 4.85%.
- We have a sewer CD coming due November 15th in the amount of \$209,143.19. We are exploring interest rates and plan to reinvest the funds.
- We are working on the WRWSD 2024 budget. We are focusing on long range items and replenishing our reserves. The draft will be emailed to Trustees for review before discussing it at the November workshop.
- Trustee Buskey noted that we are a bit ahead on the 2023 water and sewer budgets but may be in the red if allocated budget items come through by the end of the year. He also asked why the chemical line item is higher than expected. Supt. Pike explained that we had unexpected costs from Aqua Doc to treat algae in the reservoir. Mgr. Cahall suggested budgeting for Aqua Doc in the future should we need their services.

Manager and Plant Superintendent Report (Paul Cahall):

- We completed the 2022 true-up and will be receiving \$19,000 from the WPOA for overpayment.
- We had a sewer inspection and are waiting for the written report. We expect no major issues. The Board discussed additional possible ways of measuring the dilution of water when draining the lagoon.
- Supt. Pike spoke with the OEPA representative about the direct discharge possibility. He has passed the information along to his superiors but expects that we will not receive permission to do so.
- The newly installed asset management system continues to be uploaded with information to its database. Right now, it is very time consuming with so much information to load. The Board asked Supt. Pike to let them know if hiring a temporary employee would help him in the process.
- We received two quotes for the water tower painting project. The Board agreed to enter into a contract with Pittsburg Tank & Tower. *Please see Motion #2023-24 below.*
- The Water Quality report from CCR was corrected and resubmitted to the EPA by Greg Wilson. The newly revised 2022 report has been posted on the Lake Waynoka website.
- We had an employee's car engine catch fire in the parking lot last Friday morning. The fire was put out with fire extinguishers and no damage was reported to the WRWSD facilities.
- The Board discussed the sewer plant expansion and second lagoon action plan for 2024. The Board would like to move forward with establishing an estimate for the design of this and incorporate that into the 2024 budget.

Old Business: None

New Business: The December WRWSD workshop has been changed from December 18th to December 11th at 6pm in the Lodge due to the holidays. President P. Levermore will make an official announcement at the November 11th monthly meeting.

Motions and Resolutions:

- Motion #2023-23 was made by S. Levermore and seconded by Buskey to amend the 2023 WRWSD budget with a difference of \$17,000. A roll call vote was taken and the motion was passed unanimously.
- Motion # 2023-24 was made by Moore and seconded by Buskey to approve a contract in the amount of \$86,675.00 from Pittsburg Tank & Tower to paint the water tower this spring 2024. A roll call vote was taken and the motion passed unanimously.

Board Member Concerns: Secretary Wales asked for a count of the old-style grinder pumps. Supt. Pike estimated about 250. He said we are moving towards replacing them as replacement parts dwindle. The new asset management system will allow the WRWSD to track the new and old cores as they are installed. The Board discussed increasing the budget for new grinder pump purchases. Wales also asked about the emergency response plan and where it is located. Mgr. Cahall said the book was revised a few years ago and he has a copy in the office.

Executive Session:

- At 7:01pm, a motion was made by Wales and seconded by Kost to enter into Executive Session to discuss a personnel medical issue and personnel compensation. A roll call vote was taken and the motion passed unanimously.
- At 7:36pm, a motion was made by Wales and seconded by Armstrong to exit the Executive Session. A roll call vote was taken and the motion passed unanimously.

Adjournment: A motion was made by Buskey and seconded by Moore to adjourn the meeting. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 7:40pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary