

WRWSD Board of Trustees Saturday Meeting – 9/9/2023

President P. Levermore called the meeting to order at 9:30am.

Roll Call: Present: Armstrong, Buskey, Kost, P. Levermore, S. Levermore, Moore, Wales, Mgr. Cahall

Minutes: A motion was made by Buskey and seconded by S. Levermore to approve the 8/28/23 minutes as read. A yea/nay vote was taken and the motion passed unanimously.

President's Report (P. Levermore):

- President P. Levermore thanked Trustee Kost for following up with Attorney Tom Mayes about maintaining our liability umbrella. *Please see Motion below.*
- Mgr. Cahall was asked to speak about the new asset management system. This was required by the EPA. Every piece of pumps, valves, fire hydrants, water meters, tires on truck, ect. is entered into the system which creates a database that tracks required maintenance and life expectancy of the WRWSD assets. This keeps us up-to-date and let's us know what to expect.

Treasurer's Report (S. Levermore):

- Treasurer S. Levermore explained the need to adjust the 2023 expense budget. This was due to an increase in the water dist. supply, routine maintenance, and effluent pump. *Please see Motion below.*
- We are 2/3 of the way through the year. We are at 74% income, 69% water expense and 68% sewer expense.
- The fire hydrant repair/replace came in under budget thank you to the WRWSD staff.
- We have put the compact truck purchase that was scheduled for this year on hold. We plan to put that money towards a full-size truck next year.

Manager and Plant Superintendent Report (Paul Cahall/Dan Pike): The initial opening of the lake valve will be in mid-November. It will stay open until the first of the year to drain the lagoon. The WPOA will then decide whether to leave it open or close it. The WRWSD will need to open it for a second draining of the lagoon in April.

Old Business: None

New Business: None

Motions and Resolutions:

- A motion was made by Kost and seconded by Wales to approve the August 31st financial statement as distributed. A yea/nay vote was taken and the motion passed unanimously.
- Motion # 2023-17 was made by S. Levermore and seconded by Buskey to adjust the 2023 expense budget by \$8,760.00. A roll call vote was taken and the motion passed unanimously.
- Motion # 2023- 18 was made by Buskey and seconded by Armstrong to approve an amount not to exceed \$12,500 to maintain our liability insurance umbrella. A roll call vote was taken and the motion passed unanimously.

Board Member Concerns: None

Membership Concerns:

- Dawn McNees presented the following election timeline for the Board's approval.

In accordance with the Code of Regulations, Article IV, the following dates and deadlines will be in effect for this year's Board of Trustees election:

Saturday, September 9th Election Timeline approved by the Board

Monday, September 25th Candidate applications must be received in the Admin office by 4 pm

Tuesday, October 24th Last day for members to settle outstanding fees/dues to be eligible to vote

Wednesday, October 25th Mailing labels and list of eligible voters printed

Thursday, October 26th Ballots mailed by this date

Monday, December 4th Ballots must be received in Admin office by 4 pm

Friday, December 8 Ballots counted by this date

- Candidate applications are still being accepted with a deadline of September 25 at 4 pm. The applications are available online at lakewaynoka.com Documents then Forms.
- In order to be eligible to vote you need to be in good standing so please make sure all your dues/fees are paid by October 24th.
- Also make sure the Admin office has your current address, ballots will be mailed and we want everyone to be able to vote.
- During the October and November WPOA monthly meetings each candidate will be invited to use 3 minutes to introduce themselves during the Membership Compliments and Concerns part of the meeting.
- Laura Jensen – Had 3 failures on her sewer pump in 2020. She was told they fix them and redistribute them back into service. She'd like to see a plan in place to track which pumps have been fixed. President P. Levermore stated that the asset management system was installed to do just that. Mgr. Cahall said that in 2020, supplies of replacement parts were on backorder due to the pandemic and apologized for her inconvenience.
- John Barton – Inquired about direct discharge vs. a second lagoon and the flexibility related to the lake drawdown in the spring. Mgr. Cahall is working with the EPA to gather information about direct discharge. The second lagoon would be the back-up plan for storage. The addition of a second lagoon would take longer to do a drawdown in the fall and no longer than it does today for the spring drawdown. This would not eliminate the need to draw down the lake in the spring.

Adjournment: The motion to adjourn was made by Buskey and seconded by S. Levermore. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 9:51am.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary