

## **WRWSD Board of Trustees Saturday Meeting – 8/12/2023**

President P. Levermore called the meeting to order at 9:30am.

**Roll Call:** Present: Armstrong, Buskey, Kost, P. Levermore, S. Levermore, Moore, Wales, Mgr. Cahall

**Minutes:** A motion was made by Buskey and seconded by Wales to approve the 7/31/23 minutes as read. A yea/nay vote was taken and the motion passed unanimously.

**President's Report** (P. Levermore): None

**Treasurer's Report** (S. Levermore):

- We received a collection reimbursement check from the Brown County Auditor's Office in the amount of \$24,105.99.
- We are right on track on the Profit/Loss report with 58% water income, 62% sewer income, 60% water expenses and 59% sewer expenses.
- Motion #2023-15 below is needed to balance our 2023 budget.

**Manager and Plant Superintendent Report** (Paul Cahall/Dan Pike):

- We had two water leaks. One was a major leak at Little Turtle and the other was a minor leak near Indian Drive. Both have been repaired, however, there will be no water available at the Little Turtle Recreation area for a few months.
- We have completed the annual fire hydrant testing. We have one that needs replaced and four are scheduled for repair. We will notify residents when we are working in your area.
- We have one open position at the WRWSD plant.

**Old Business:** None

**New Business:** Trustee Buskey will be sending an email to the WRWSD Board to determine a date and time for an orientation session for new and current Trustees. This will cover budgeting policies and other matters.

**Motions and Resolutions:**

- A motion was made by Moore and seconded by Kost to approve the July 31<sup>st</sup> financial statement as distributed. A yea/nay vote was taken and the motion passed unanimously.
- Motion #2023-15 was made by Wales and seconded by Moore to amend the 2023 WRWSD budget increasing total income by \$19,750.00 and total expenses by \$17,069.00. A roll call vote was taken and the motion passed unanimously.

**Board Member Concerns:** None

**Membership Concerns:**

- Mr. McCray asked why the budget income and expenses were increased. Treasurer S. Levermore said that the State requires us to keep the budget balanced year-round. We had some surplus money from the Auditor and we needed to increase the expense budget for lab supplies and grinder pumps. He asked how we pay for fire hydrant repairs/replacements and the sewer expansion. Mgr. Cahall said that we have reserve funds available that we use for the fire hydrants which is performed annually. We are saving money now to offset the cost of the sewer plant expansion when we reach 80% capacity.
- Margi Borgman, Election Inspector, said there are three openings on the WRWSD Board. She encouraged people to apply, if interested, and for those seeking re-election to apply, as well. Applications are available at the Administration Office and on the Lake Waynoka website. Applications are due no later than September 25<sup>th</sup> at 4pm.
- A member asked that the WRWSD Board have name plaques made for the meetings. Mgr. Cahall will order these.

**Adjournment:** The motion to adjourn was made by Buskey and seconded by S. Levermore. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 9:46am.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary