

WRWSD Board of Trustees Monday Meeting – 6/26/2023

President P. Levermore called the meeting to order at 6:00pm.

Roll Call: Present: Buskey, Kost, P. Levermore, S. Levermore, Moore, Mgr. Cahall, Supt. Pike

Absent: Armstrong and Wales (ex.)

Minutes: A motion was made by Buskey and seconded by S. Levermore to approve the 6/10/23 Monthly Meeting minutes as distributed. A yea/nay vote was taken and the motion passed unanimously.

President's Report (P. Levermore): President P. Levermore reported that he heard positive things about the WRWSD plant tour. There were around 100 people that attended. The Board approved buying lunch for the WRWSD staff as a thank you for putting the tour together.

Treasurer's Report (S. Levermore): Treasurer S. Levermore brought the general ledgers for anyone wanting to look at them further. He said he will continue to bring the monthly ledger to the workshop for viewing.

Manager and Plant Superintendent Report (Paul Cahall & Supt. Pike):

- There has been no rain so the lake is still low. Mgr. Cahall reiterated that there was nothing done differently this year while draining the lagoon. We are in a moderate drought.
- There was an algae issue in the reservoir due to the drought. Aqua Doc will be treating the reservoir every week. Supt. Pike is testing the water each week to make sure we are within EPA standards.
- Lagoon dredging has been completed. We removed 220 tons of sludge. This will help with capacity and should not affect lagoon draining times in November and April. We were right on budget with the project.
- We have 16 fire hydrants left to check. We have repaired 25 and have 8 left to repair. We will begin checking the flushing hydrants in a few weeks.
- We are still waiting on the ODNR dam report.
- The WRWSD plant tour went well and we had many members attend.
- We are required by the State to have an asset management system that will track assets, notify us of preventative maintenance schedules and tracks the life cycle of the equipment. Greg Wilson Consulting put together a proposal for the Antero system at a cost of \$8,085 for purchasing the equipment and installation. There is an annual subscription cost from Allmax in the amount of \$1,485.00. The Board discussed the proposal and decided to move forward with the purchase. *Please see Motion # 2023-13 below.*
- We have an opening at the WRWSD plant and will begin advertising. The Board discussed ways to help retain employees. It was decided to implement a \$40/month stipend for personal cell phone use once employees are out of the 90-day orientation period since employees have to take call on the weekends and evenings during the week. Supt. Pike will pick up the forms for the staff to fill out.
- Supt. Pike reviewed the water loss report.
- The Board discussed updating the WRWSD building requirements in regard to requiring ejector pumps and backflow valves for homes with walkout basements when the grinder pump may be higher than the lowest pipe in the house. Mgr. Cahall will put together suggested language changes so the Board can discuss it further.

Old Business: None

New Business: None

Motions and Resolutions: Motion #2023-13 was made by S. Levermore and seconded by Moore to approve an amount not to exceed \$10,000 to purchase the asset management system as proposed by Greg Wilson Consulting. The funds will be split between the water reserves (50%) and the sewer reserves (50%). A roll call vote was taken and the motion passed unanimously.

Board Member Concerns: Buskey revisited a member's suggestion from the June 10th meeting about emailing water/sewer invoices. He suggested sending a monthly email blast to let members know that their bills are posted online. Mgr. Cahall said he prefers the email blast to be used for important information only. At this time, we don't have the technology purchased to do email billing. The Board will look into the software cost vs. postage cost. An opt out of paper billing may be considered as an option also.

Adjournment: The motion to adjourn was made by Buskey and seconded by Moore. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 7:10pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary