

WRWSD Board of Trustees Monday Meeting – 5/30/2023

President P. Levermore called the meeting to order at 6:00pm.

Roll Call: Present: Armstrong, Buskey, P. Levermore, S. Levermore, Moore, Wales, Mgr. Cahall, Supt. Pike

Minutes: A motion was made by Armstrong and seconded by Buskey to approve the 5/13/23 Monthly Meeting minutes as distributed. A yea/nay vote was taken and the motion passed unanimously.

President's Report (P. Levermore):

- Thank you to the recruiting committee for their work.
- We will be having the public WRWSD water plant open house on June 17th from 11-2.
- Secretary Wales will be leading the June 10th public meeting.

Treasurer's Report (S. Levermore): None

Manager and Plant Superintendent Report (Paul Cahall & Supt. Pike):

- Lake level – The main lake is required to be drained twice a year to primarily dilute the required drainage from the WRWSD lagoon, per OEPA requirements. The lagoon is drained to allow proper capacity of waste treatment throughout the year (in other words it allows everyone's toilets and grinder pumps to function). No discharges from the lagoon are permitted from May 1st – November 1st per EPA regulations. Nothing was done differently with regard to draining the lagoon, and therefore the main lake as well, then in year's past. The valve has been closed for 6 weeks, but there has been no significant rainfall. Dredging will give us more capacity in the lagoon, but at this point we are still required to drain the lagoon in spring and fall.
- Filters – Changing of the carbon in both filters is scheduled to begin tomorrow. It will take a few days to complete.
- Dredging of the lagoon begins tomorrow.
- Fire Hydrants – Supt. Pike presented the fire hydrant report. We are 80% finished with flushing, greasing and repairing hydrants.
- Dam inspections – The ODNR did a thorough inspection of the WRWSD dams for the lagoon and back-up reservoir, as well as the WPOA main lake. We are waiting on the official report for the status of WRWSD dams.
- The WRWSD Open House is scheduled for June 17th from 11-2. It will include a walking tour with the water treatment process explained. Residents will be able to see the newly installed equipment. We plan to advertise the event on Facebook, in the newsletter and an email blast.
- Water tower pressure monitor – Steve is comparing the cost and types of meters available before we submit a quote.
- Asset management system – This is a State required software system. It will record equipment functions and preventative maintenance schedules. Mgr. Cahall and Supt. Pike are gathering the cost information to present to the Board.
- Supt. Pike went over the water loss report. We had one leak and used a lot of water between sludge pressing and fire hydrant flushing. We continue to remain well below local and national averages.
- Personnel – Tina will be taking over WRWSD admin duties.

Old Business: The Board asked for a camera update. Mgr. Cahall will check with AJ about installation progress.

New Business: None

Motions and Resolutions:

- Resolution # 2023-03 was made by Buskey and seconded by Wales to a resolution revoking, rescinding and repealing motions of the board of trustees for the Waynoka Regional Water and Sewer District be it resolved by the Trustees of the Waynoka Regional Water and Sewer District ("WRWSD"), Brown County, Ohio, a majority or more of all members thereof concurring, that:

SECTION 1. The WRWSD has adopted revised Bylaws and Procedural Rules and Regulations for WRWSD, on the 13th day of May, 2023. SECTION 2. That the adopted revised Bylaws and Procedural Rules and Regulations have reduced to writing previous motions of the Trustees of WRWSD, or have made them immaterial. SECTION 3. To the extent that Motion 2007-05 and Motion 2004-02, or any other Motion that was accepted in the most recent revisions of the Bylaws and Procedural Rules and Regulations, they are hereby revoked, rescinded and repealed. A roll call vote was taken and the resolution passed unanimously.

- Motion # 2023-12 was made after Executive Session. Please see below.

Board Member Concerns: None

Executive Session:

- At 6:55pm, Moore made a motion and Buskey seconded to enter into Executive Session to discuss appointing a new Trustee to the Board. A roll call vote was taken and the motion passed unanimously.
- At 6:58pm, Buskey made a motion and Wales seconded to exit Executive Session. A roll call vote was taken and the motion passed unanimously.

After the Executive Session, Motion #2023-12 was made by Buskey and seconded by Moore to appoint Susan Kost to the WRWSD Board of Trustees on June 10th, 2023. A roll call vote was taken and the motion passed unanimously.

Adjournment: The motion to adjourn was made by Buskey and seconded by Wales. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 7:00pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary