

WRWSD Board of Trustees Monday Meeting – 2/27/2023

President P. Levermore called the meeting to order at 6:00pm.

Roll Call: Present: Armstrong, Buskey, LaPlante, P. Levermore, S. Levermore, Moore (late), Wales, Mgr. Cahall,

Absent: Supt. Pike was excused

Minutes: A motion was made by Buskey and seconded by S. Levermore to approve the 2/11/23 Monthly Meeting minutes as distributed. A yea/nay vote was taken and the motion passed unanimously.

President's Report (P. Levermore):

- A moment of silence was held in remembrance of former WRWSD Trustee Charlie Beard.
- A final copy of the WRWSD 2023 meeting calendar was distributed. Due to Memorial Day on May 29th, the WRWSD monthly meeting will be held on May 30th at 6pm and the WRWSD monthly meeting on December 25th was changed to December 18th at 6pm due to the Christmas holiday. A motion was made to approve the 2023 calendar. *(Please see Motions & Resolutions below).*

Treasurer's Report (S. Levermore): Treasurer S. Levermore discussed the distributed amendment to the 2023 WRWSD budget. It included more funds for lab testing supplies that the EPA has requested and more funds for fire hydrant repair and replacement. The money will be transferred from the Capital Budget reserves.

Manager and Plant Superintendent Report (Paul Cahall & Supt. Pike):

- Our PH levels for the lagoon are slightly off. We will be testing it again in April.
- The RFID gate has been installed and is operational. RFID stickers for WRWSD plant staff, service vehicles and delivery trucks have been updated. The RFID sticker is needed to enter and exit the WRWSD plants. Mgr. Cahall will be putting together a monthly audit form to present to the Board for approval that will track who is going to and from the plants.
- There have been many concerns voiced over the East Palenstine, Ohio train wreck. The WRWSD water system has no waterway that connects us to the contaminated water. Additionally, airborne contaminants from the accident were blown to the east, in the opposite direction from where Lake Waynoka is in relation to East Palenstine. Residents can be assured that our water is tested daily and is safe for consumption.
- We will be changing the carbon in our filters. Supt. Pike and Mgr. Cahall recommend replacing the carbon in one filter and sending out the used carbon to be refired. When that carbon is returned, we will replace the carbon in the second filter.
- We have a new WRWSD employee beginning next month. This will give the WRWSD a full staff. Treasurer S. Levermore asked about cutting down on overtime. Mgr. Cahall stated that once everyone is trained to run the plant on the weekends, we will have seven day a week coverage and that will help with the overtime budget.
- We have been inspecting the fire hydrants. Several were found to need repairs. Our staff will continue to inspect all hydrants around the lake. We have hired a company to complete all necessary repairs. Residents should not see any water discoloration while the hydrants are being tested.

Old Business:

- Trustee Buskey asked for an update about the non-working meter at the plant. There was no update. Mgr. Cahall will speak with Supt. Pike about the issue.
- Trustees Buskey and Wales gave a WRWSD Bylaws update. They have been meeting with Mgr. Cahall, Kay Bundy and the Election Committee to discuss language updates and Trustee election timelines. They have a few more items to review before they present a draft to the Board. After the Board reviews the draft and makes any adjustments, it will be sent to Attorney Tom Mays for legal review before being brought to a vote.

- Mgr. Cahall and Supt. Pike will be presenting a date for the WRWSD community plant tour at the next monthly meeting. They need to make sure there are no major projects going on during that time. Mgr. Cahall said the tour will not be scheduled before June. The Board will be advertising the event for several weeks so residents can make plans to attend and see all the updates to the facility.
- A recruiting committee has been formed to search for candidates interested in serving on the WRWSD Board. There will be one opening in April. The Board will begin announcing the position and accepting applications after that time.
- The Board discussed the WRWSD budget for the WRWSD/WPOA Annual meeting. Trustee Armstrong will be the liaison with the WPOA and present plans to the WRWSD Board.
- The Board discussed converting to electronic billing. Mgr. Cahall said a program would have to be created by AJ and he is very busy programming and installing camera systems throughout the community. He believes it would not be possible to complete the conversion before 2024-2025. He stated he would like the Board to gather information about member usage.

New Business: None

Motions and Resolutions:

- Motion # 2023-07 made by LaPlante and seconded by Armstrong to amend 2023 WRWSD Budget expenses by \$60,126.00 to a total expense of \$1,603,597.00. A roll call vote was taken and the motion passed unanimously.
- A motion was made by Buskey and seconded by Wales to adopt the 2/27/23 updated meeting calendar as distributed. A yea/nay vote was taken and the motion passed unanimously.

Board Member Concerns:

- Trustee Buskey asked Mgr. Cahall to get with Supt. Pike and Kay Bundy to reinstate a monthly report for the Board that would include information about water and sewer flow/usage and grinder pump service calls. Buskey also asked that they look at the formulas calculating water loss each month due to leaks. He saw a link on Facebook that advertised a product to help identify those leaks. Mgr. Cahall will get with Supt. Pike to review the information presented.

Adjournment: The motion to adjourn was made by LaPlante and seconded by Wales. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 6:59pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary