

WRWSD Annual Meeting Minutes 4/15/2023

President P. Levermore called the meeting to order at 7pm.

Roll Call: Present: Armstrong, Buskey, LaPlante, P. Levermore, S. Levermore, Wales and Mgr. Cahall

Absent: Moore (ex.)

Election Officers present: Margi Borgman, Election Inspector and Nan McHugh, Nominating Chair

President Report: President P. Levermore thanked management and all of our WRWSD employees for their hard work during 2022 to complete the list of following accomplishments.

Minutes:

- A list of WRWSD accomplishments for the 2022 year was read by President P. Levermore.
- 1. Hired an outside consultant to work with the Ohio EPA and perform a front to back inspection of the entire water/sewer plant to give recommendation for better performance and efficiencies. Based on these recommendations we completed the following:
 - a. Major upgrade to plant chemical treatment system adding automated chemical feed systems along with automated measuring/testing equipment.
 - b. Upgraded and or replaced lab equipment to meet any and all new EPA requirements
 - c. Updated all Lab operating procedures for more effective and efficient operation meeting all EPA requirements.
 - d. Ran underground power to the lagoon to enable the installation of a 24-hour sampler to continually test the water leaving the lagoon during drawdown.
 - e. Entered into a contract with a new class 3 water plant operator.
- 2. Completed the following maintenance and equipment upgrades.
 - a. Installed a new RFID gate system at the plant giving us the ability to better control entry to the plant and record all comings and goings at the plant.
 - b. Replaced water clarifier gear unit
 - c. Replaced first stage water filter materials
 - d. Installed underground electric to the backup lake.
 - e. Digester blowers piping replaced.
 - f. VFD units added to reduce power consumption and extend equipment life.
 - g. Sewer clarifier gear drive replaced.
 - h. Replaced and or repaired several roofs and gutter systems around the plant.
 - i. Installed new flooring in the plant.
 - j. Replaced UTV with new unit.
 - k. Replaced tool truck with new F250
- 3. Obtained or renewed the following permits
 - a. 1 year License to operate permit
 - b. 5-year backwash permit
 - c. NPDES 5-year permit
 - d. 3-year sludge disposal permit.
- President P. Levermore thanked Michael LaPlante for his 10 years of service to the WRWSD Board. Mr. LaPlante was presented with a plaque and a gift card. Mr. LaPlante thanked everyone on the current and previous Boards for making his time of service enjoyable and worthwhile.
- President P. Levermore made an announcement that there is an opening on the WRWSD Board. Applications may be picked up at the Office.
- At this time, Election Inspector, Margi Borgman, introduced reappointed Trustee Connie Armstrong and led her in the Oath of Office. All Trustees of the Board stood during this time and reaffirmed their commitment to the Board and the community.

Executive Session

- At 7:07pm, S. Levermore motioned and Buskey seconded to enter into Executive Session to elect WRWSD Officers for the year 2023. A roll call vote was taken and the motion passed unanimously.
- At 7:11pm, S. Levermore motioned and Buskey seconded to exit Executive Session. A roll call vote was taken and the motion passed unanimously.

Election of Officers

Nominating Chair, Nan McHugh announced that the Trustees elected, by majority vote, the WRWSD Officers for the year 2023 as follows:

President: Pete Levermore
Vice President: Sean Moore
Secretary: Nan Wales
Treasurer: Scott Levermore
Member at Large: Connie Armstrong

Adjournment

A motion to adjourn the meeting was made by Buskey and seconded by Wales. All were in favor and the meeting was adjourned at 7:12pm.

Rhonda J. Maybriar, Assistant Recording Secretary