

## **WRWSD Board of Trustees Monday Meeting –5/23/22**

President P. Levermore called the meeting to order at 6:00pm.

**Roll Call:** Present: Buskey, LaPlante, P. Levermore, S. Levermore, Moore, Wales

Absent: Mgr. Cahall and Supt. Culver. Both were excused.

**Minutes:** A motion was made by S. Levermore and seconded by Wales to approve the 5/14/22 minutes as emailed. A yea/nay vote was taken and the motion passed unanimously.

**President's Report** (P. Levermore): President P. Levermore thanked Mgr. Cahall and Supt. Culver for providing a Board tour of the WRWSD facilities. He announced the resignation of Redick effective 5/20/22. We will be announcing the vacancy at the next two WRWSD monthly meetings and will have applications available at the WPOA Office. S. Levermore and Wales will be on the search committee to encourage community candidates.

**Treasurer's Report** (S. Levermore): We will need to make some budget adjustments in the coming months. We purchased a laptop for Dan and with 29 new home permits, our grinder and tap income and expenses will need to be reconfigured.

**Manager and Plant Superintendent Report** (Paul Cahall & Supt. Culver):

- EPA meeting – Mr. Miller, from the EPA, sent a follow-up response to Supt. Culver proposing additional testing at the pond. We will need to build a shelter with electric and heating for the continual testing they asked for. Mgr. Cahall estimated the cost to be around \$40,000 which will come out of the reserve funds.
- Trucks – The WRWSD budgeted \$24,000 to replace Supt. Culver's truck and the on-call truck is scheduled to be replaced as well. Since prices are high and inventory low, the Board decided to defer this topic until next month when Cahall and Culver will be present.
- Pre-Engineering – CT Consultants are about 10% finished with their preliminary report concerning a new sewer plant addition. We will review in more detail next month.
- Filter work – We are waiting to hear back from Porky (the vendor) regarding scheduling of the work.
- Piping work – The work in the digester has been completed.
- Water survey – Scheduled for July 12<sup>th</sup>.
- Lab survey – Completed with no issues to report. Dan is now fully certified on the sewer side.
- Personnel – Due to the high number of tap installations and overtime for the crew, Mgr. Cahall requested that the Board look at posting a part-time position. The Board discussed various options from full time to part time, hiring a temporary employee through an employment agency and doing a cost analysis of a full-time employee. *Please see Motion #2022-08 below.*
- Pumps & Cores – At this time, we have ordered all the taps and grinders currently budgeted for the year. We will need to adjust the budget next month to be able to purchase more supplies. The increase has been due to the number of new home permits.

**Old Business:** None

**New Business:** None

**Motions and Resolutions:**

- Motion #2022-08 was made by LaPlante and seconded by Moore to approve a part-time WRWSD employee. If a full-time position is deemed necessary, a cost analysis must be performed. A roll call vote was taken and the motion passed unanimously.
- Motion #2022-09 was made, after the Executive Session, by S. Levermore and seconded by Moore to approve \$40,000 to enhance security in the WRWSD facilities. A roll call vote was taken and the motion passed unanimously.

**Board Member Concerns:** None

**Executive Session:**

- At 6:28pm, a motion was made by S. Levermore and seconded by Moore to enter into executive session to discuss specialized security arrangements. A yea/nay vote was taken and the motion passed unanimously.
- At 7:13pm, a motion was made by Wales and seconded by Moore to exit executive session. A yea/nay vote was taken and the motion passed unanimously.

After the Board exited Executive Session, Motion #2022-09 was made by S. Levermore and seconded by Moore to approve \$40,000 to enhance security in the WRWSD facilities. A roll call vote was taken and the motion passed unanimously.

**Adjournment:** The motion to adjourn was made by S. Levermore and seconded by Wales. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 7:17pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary