

WRWSD Board of Trustees Monday Meeting –4/25/22

President P. Levermore called the meeting to order at 6:00pm.

Roll Call: Present: Buskey, LaPlante, P. Levermore, S. Levermore, Moore, Redick, Wales, Mgr. Cahall, Supt. Culver

Minutes:

- A motion was made by LaPlante and seconded by Buskey to approve the 4/9/22 minutes as printed in the newsletter. A yea/nay vote was taken and the motion passed unanimously.
- A motion was made by Buskey and seconded by Moore to approve the 4/16/22 Annual Meeting minutes as emailed. A yea/nay vote was taken and the motion passed unanimously.
- A motion was made by Buskey and seconded by LaPlante to approve the 4/18/22 Special Meeting minutes as emailed. A yea/nay vote was taken and the motion passed unanimously.

President's Report (P. Levermore): President Levermore presented the annual WRWSD calendar and suggested that two dates be changed due to the holidays. *Please see Motion #2022-06 below.*

Treasurer's Report (S. Levermore): Treasurer S. Levermore presented Motion #2022-07 (*see Motions below*) to adjust the budget. The Fuel (propane) expense increase from \$3000 to \$5000 is due to an unforeseen increase in the price of propane. The Legal retainer fees are double what they should be because the 2021 bill did not come through until 2022 so we are paying two years of Legal retainer fees in 2022. He explained to the new Trustees that the State Auditor likes us to resolve any budget issues as they arise. There may be several more adjustments made as we go throughout the year to keep the budget balanced.

Manager and Plant Superintendent Report (Paul Cahall & Supt. Culver):

- The lagoon valve was closed but is reopened until the end of the week. This will drop the lake about six inches and the lagoon a foot.
- The WRWSD Truck that was budgeted from last year is put on hold again due to little inventory and high prices. The tool truck is scheduled to be replaced next year as well.
- We are still waiting for a pre-engineering report from CT Consultants concerning the sewer plant expansion. We hope to have it for next month's meeting.
- One of the filters is scheduled to be looked at in May for any repairs and to replace the sand.
- We are still waiting for the sewer plant permit from the EPA.
- The water survey is scheduled for May.
- The lab survey is scheduled for Thursday this week.
- We are still waiting for get pricing for the boring tool to allow crews to run pipes under the roadways.
- We received a sewer discharge violation last November when the valve was opened due to high PH and ammonia. This happens every year. Supt. Culver filled out the appropriate paperwork explaining the situation. The EPA representative requested a written plan of what we are going to do to keep it from happening. Supt. Culver presented a few options, such as chemicals, but the EPA will not allow us to use them. Buskey asked Mgr. Cahall to ask CT Consultants if they have any ideas.

Old Business: A Water/Sewer plant tour was scheduled for May 17th at 2pm for new and current Trustees to look at the facilities so they understand how it works. Buskey will send an email to everyone with a diagram of the plant. Buskey gave an update on where we stand with pricing compared to other facilities in southwest Ohio but the information provided is minimal. Supt.

Culver said the EPA is doing an extensive survey with more detailed information such as customers served, prices and inflation among other areas.

New Business: None

Motions and Resolutions:

- Motion # 2022-06 was made by Buskey and seconded by S. Levermore to change the Monday night meeting from May 30th to May 23rd at 6pm in observance of Memorial Day and the Monday night meeting from December 26th to December 12th at 6pm for the Christmas holiday. A roll call vote was taken and the motion passed unanimously.
- Motion #2022-07 was made by S. Levermore and seconded by LaPlante to amend the 2022 expense budget from \$1,428,136.00 to \$1,435,736.00 with a difference of \$7,600 adjusting the fuel, legal fee retainers and license/permit/yearly contract expenses. A roll call vote was taken and the motion passed unanimously.

Board Member Concerns: None

Executive Session:

- At 6:47, a motion was made by Buskey and seconded by Wales to enter into executive session to discuss a personnel issue. A yea/nay vote was taken and the motion passed unanimously.
- At 7:49, a motion was made by Buskey and seconded by S. Levermore to exit executive session. A yea/nay vote was taken and the motion passed unanimously.

Adjournment: The motion to adjourn was made by Buskey and seconded by Moore. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 7:49pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary