

WRWSD Board of Trustees Monday Meeting – 2/28/22

President Redick called the meeting to order at 6:00pm.

Roll Call: Present: Beard, Buskey, LaPlante, P. Levermore, S. Levermore, Redick, Mgr. Cahall, Supt. Culver
Others Present: Nan Wales, Trustee-elect

Minutes: 2/12/22 minutes to be voted on at the WRWSD 3/12/22 monthly meeting.

President's Report (Prescilla Redick): None

Treasurer's Report (John Buskey/S. Levermore): Assistant Treasurer S. Levermore reported that our income is right on track and we are exceeding our budgeted tap income so far this year. He noted that the fuel/propane and permit/insurance expenses are running high. Mgr. Cahall said that this is normal each year as we spend most of our budgeted amount for fuel in the winter and that the permits and insurance come due at the beginning of the year.

Manager and Plant Superintendent Report (Paul Cahall & Supt. Culver):

- We are closing the lake valve March 1st. It will be open again in April for two weeks to drain the lagoon.
- Steve is working on the digester. It is the storage unit for waste sludge that is collected and compressed for 1-2 years before being sent to Rumpke.
- An EPA site visit will be taking place this week for the sewer plant. Dan is now our Operator of Record for Sewer. The Inspector will be going through records, looking around and getting with Dan to go over EPA expectations. Treasurer Buskey asked if they will be discussing the expansion of the sewer plant. Mgr. Cahall said not this time.
- CT Consultants estimated the cost of a pre-engineering plan for expanding the sewer plan would be \$25,000-\$30,000. This would be for a 10,000' mirror image of the plant we currently have. Mgr. Cahall asked them for an official proposal that he can present to the Board.
- Personnel – Dan has taken over duties as the Sewer Operator while George is the Water Operator.
- We plan to swap out the gravel and sand in our filters. While they are empty, we will cut a hole in the bottom to inspect and repair any issues. Depending on timing and unexpected issues may require that we switch to Brown County water for a few days.
- Our sewer permit is in process. We hope the EPA site visit will help the Inspector understand our system.
- The EPA water survey Inspector will be coming soon for our three year permit inspection. This will be a different Inspector than the sewer Inspector.
- We will be having yet another EPA Inspection for the Lab survey. The Inspector is different person from the water and sewer.
- Tools – We need to investigate purchasing equipment to bore under the roadway to install piping. Supt. Culver and Mgr. Cahall hope to present a few options to the Board at the next end of the month meeting. Treasurer Buskey reminded the Board that any funds used to purchase equipment will need to be split 50/50 between the water and sewer accounts.

Old Business: Treasurer Buskey asked for an update to tour the water/sewer plant. The tour will be scheduled after the new Trustees are sworn in this April.

New Business: Our Annual meeting will be April 16th. Newly elected Trustees will take the Oath of Office. It is to be determined the location of the meeting.

Motions and Resolutions: None

Board Member Concerns: None

Executive Session: At 6:31pm, a motion was made by Beard and seconded by P. Levermore to enter into Executive Session to discuss a personnel issue. A yea/nay vote was taken and the motion passed unanimously. At 6:50pm, a motion was made by Beard and seconded by S. Levermore to exit Executive Session. A yea/nay vote was taken and the motion passed unanimously.

Adjournment: The motion to adjourn was made by S. Levermore and seconded by P. Levermore. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 6:57pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary