

WRWSD Board of Trustees Monday Meeting – 11/29/21

Vice President P. Levermore called the meeting to order at 6:00 pm.

Roll Call: Present: Beard, Buskey, Hagen, LaPlante, P. Levermore, S. Levermore, Redick, Mgr. Cahall, Supt. Culver

Minutes: Buskey made a motion and LaPlante seconded to approve the 11/13/21 meeting minutes as emailed. A yea/nay vote was taken and the motion passed unanimously.

President's Report (Prescilla Redick): None

Treasurer's Report (John Buskey/S. Levermore): Treasurer Buskey explained that the budgeting process takes place at the beginning of November when Mgr. Cahall, Supt. Culver and Kay Bundy meet to work on the yearly budget. They then meet with Treasurer Buskey and Asst. Treasurer S. Levermore to review the figures. Treasurer Buskey presented and thoroughly reviewed the proposed 2022 WRWSD budget with the Trustees. Supt. Culver is still gathering pricing for the grinder pumps and taps so the proposed budget may be tweaked in that area prior to a vote and, if so, an updated copy of the 2022 proposed budget will be sent to all Trustees to review. The WRWSD budget will be need to be approved after the WPOA has approved their budget in December. Treasurer Buskey noted that major expense changes in the 2022 WRWSD proposed budget this year include an increase from \$391,000 to \$476,000 for one added WRWSD employee, cost of living increases and rising health insurance costs. We are in a growth period right now and hope to raise additional income from water/sewer tap installations equaling more customers and water/sewer delinquent recoveries from certifications from the Auditor. The 2022 anticipated net income is \$1,332,835, net expenses \$1,395,370 equaling a net income of -\$62,535. We will be raising water and sewer rates minimally in 2022 and reducing the amount we put in sewer capital reserves from 12% to 10% to offset the deficit.

Manager and Plant Superintendent Report (Paul Cahall & Supt. Culver):

- The lagoon valve is open and will remain that way until the lagoon is drained which is expected to be by the end of December. The operation of the valve will then be given to the WPOA to control the lake water level.
- The WRWSD office is completely remodeled. Staff has moved on to finishing the hallway.
- We will be getting bids in the spring to paint the water tower. The company we contracted has not completed the work.
- The WRWSD filled an open position. He will begin this week.
- The sand and gravel in our filter system will be replaced along with an inspection for any issues while it is empty. We will do one section at a time as to not interrupt service.
- There was a major water leak on Waynoka near Waynoka Cove. It has been repaired.
- Manager Cahall and Superintendent Culver requested that the Board look into to hiring someone to provide information gathering of the sewer plant expansion that will include recommendations, options moving forward and estimated costs. Mgr. Cahall suggested CT Consultants as a possibility to provide that information. We are getting close to needing to expand the sewer system and it would be advantageous to have an idea of what to expect when that happens.

Old Business: None

New Business: None

Motions and Resolutions: A motion was made by Beard and seconded by S. Levermore to move the Monday night meeting on December 27th to December 13th due to the holiday season. A yea/nay vote was taken and the motion passed unanimously.

Board Member Concerns: Trustee Laplante was approached by a member of the community who asked numerous questions about the water/sewer plant and pipes. Supt. Culver stated that the WRWSD does not have galvanized, cast iron or lead piping in its system. LaPlante suggested updating the handout he received years ago when he became a Trustee that answers some of those questions. This could be given to new Trustees to help them understand how our system works. P. Levermore suggested putting FAQs on the Lake Waynoka website for members who may have the same questions. Mgr. Cahall said that this member contacted him with the questions and he was able to answer them.

Adjournment: The motion to adjourn was made by Hagen and seconded by LaPlante. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 7:13pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary