

WRWSD Board of Trustees Monday Meeting – 8/26/19

President Bridges called the meeting to order at 7:00 pm.

Roll Call: Present: Beard, Bridges, Buskey, Hagen, Laplante, Levermore, Redick, Mgr. Cahall, Supt. Culver

Minutes: A motion was made by Redick and seconded by Beard to approve the 7/13/19 and 8/10/19 minutes as emailed. A yea/nay vote was taken and the motion passed unanimously.

President's Report (Jim Bridges): None

Treasurer's Report (John Buskey): Treasurer Buskey discussed the proposed adjustments for the 2019 budget (Motion# 2019-11) and sending Kay Bundy for Public Records training (Motion# 2019-12). *See Motions and Resolutions below*

Manager and Plant Superintendent Report (Paul Cahall & Supt. Culver):

- Master Meter update – Representatives from Master Meter and Ferguson were on site with Supt. Culver to evaluate our system and present some changes to push us to 98% accuracy. Roughly 18-21 meters are still not reporting.
- New construction – There have been many requests for water and sewer tap installation. The WRWSD staff is staying up to date with these requests.
- EPA – Supt. Culver has filled out an application with the EPA for pesticide use. He is still waiting on directions/solutions from the EPA concerning the lagoon.
- Sewer Plant Meter – The meter is on site and waiting to be installed.
- Frontier is alleging that their lines were damaged during water and sewer tap installation on Comanche.
- Bryer internet has been installed at the WRWSD plant. We are hoping to get all of the WPOA buildings connected with increased internet speed.
- Lot 2461 – Mgr. Cahall notified the Board that this lot was available for purchase at a reasonable price and is adjacent to WRWSD owned properties. *See Motions and Resolutions below.*
- Radio System – The purchase of handheld radios has been very helpful in providing instant access to the WRWSD staff and allows them to communicate with Maintenance and Security for issues that arise.

Old Business:

- The Board discussed the lagoon area and it was determined that a tree be trimmed to make the No Trespassing sign more visible and that the sign be straightened and secured.
- Treasurer Buskey asked Mgr. Cahall about a 1.94 acre plot owned by Lake Waynoka Utilities, Inc. and located on Fite-Hauck Rd. Mgr. Cahall reported that Tom Mays is still working on it and expects it to cost a little more.
- Trustee LaPlante asked for an update about the campground fire hydrant. Mgr. Cahall stated that we are waiting for recommendations from WPOA Trustees Robinson and Crank plus two fire chiefs concerning the placement of the fire hydrant. The recommendations will be given to the WPOA Board for consideration and approval. The WRWSD will then be informed of any needs.
- Trustee Beard asked Mgr. Cahall for an audit update. There have been no discrepancies.

New Business: None

Board Member Concerns: None

Motions and Resolutions:

- Motion # 2019-11 was made by Buskey and seconded by Levermore to approve the following adjustments to the 2019 Budget: Income - \$1,045,582.42, Expense - \$1,088,221.86 with a net income of -\$42,639.44. A roll call vote was taken and the motion passed unanimously.
- Motion # 2019-12 was made by Buskey and seconded by Levermore to authorize Kay Bundy to receive Public Records training on behalf of the entire WRWSD Board of Trustees. A roll call vote was taken and the motion passed unanimously.

- Motion # 2019-13 was made by Buskey and seconded by Beard to purchase Lot #2461 for \$250 plus closing costs. A yea/nay vote was taken and the motion passed unanimously.

Adjournment: The motion to adjourn was made by LaPlante and seconded by Levermore. All were in favor and the meeting was adjourned at 7:45pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary