



## Waynoka Regional Water and Sewer District

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### WRWSD Board of Trustees Meeting – Mon., January 29, 2018

President Jim Bridges called the meeting to order at 7:00 p.m.

**Roll Call:** Present: Beresford, Beard, Bridges, Buskey, LaPlante, Purdin, Redick, &  
Plant Supt. Culver

Absent: Mgr. Cahall (ex.)

Others present: Andy Bilhardt and Pete Levermore

**Minutes:** A motion was made by Beresford and seconded by Purdin to approve the minutes of the January 13<sup>th</sup> Saturday meeting as read. A yea/nay vote was taken and the motion passed unanimously.

**President's Report** (Jim Bridges): Bridges shared that Bill Marshall, one of the 'kick starters' of the WRWSD, was seriously ill.

**Treasurer's Report** (John Buskey):

- Buskey suggested the work on the 2018 capital budget be deferred until the completion of the reserve study. All agreed.
- After reviewing the end-of-year reports, Buskey noted that the full amount of the 2016 end-of-year surplus in the sewer operating account had not been transferred to the sewer reserves account. This will be done by motion at the Saturday meeting in February.
- Buskey and the asst. recording secretary will have the annual WRWSD calendar available for review in the near future.

**Report from the Plant Supt.** (George Culver):

- Culver met with three representatives from CT Consultants who were contracted to do a reserve study for the District. They toured the plants and shared what information the District needs to provide to assist with the report. Among other things the study will help the District meet the new EPA requirement to submit an asset management plan. Once the reserve study is completed, a presentation will be made to the Trustees during a workshop meeting.
- Culver shared details of the discussions he has had with Master Meter over the last month. Various options were considered and discussed.
- The materials needed to install the manhole for the sewer plant have arrived. The work will be done, weather permitting, next week.

**New Business:** none

**Old Business:** Trustee Purdin opened a discussion about whether or not it is time to begin planning for an expansion of the sewer plant. The general feeling is that the EPA will give the District 'notice' when this needs to be done.

**Motions and Resolutions:** none

**Executive Session:** At 7:29 pm Purdin moved and Buskey seconded a motion for the Trustees to go into Executive Session to discuss personnel. A yea/nay vote was taken and the motion passed unanimously. At 7:33 pm Buskey moved and Beard seconded a motion to close the Executive Session. All were in favor and the session ended.

**Adjournment:** At 7:34 pm a motion to adjourn the meeting was made by Purdin and seconded by LaPlante. All were in favor and the meeting was adjourned.

Respectfully submitted,

Joanne A. Coker, Assistant Recording Secretary