

Ugh! Smelly! No, not there!

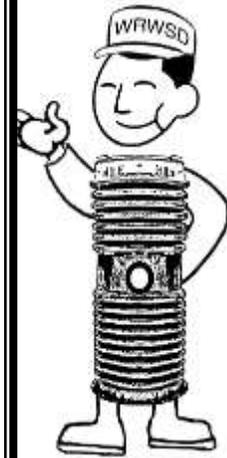
Your grinder pump is not a garbage disposal!

PLEASE do not put *kitty litter* or *egg shells*
or *fish scales* or *glass or metal objects*

down the kitchen disposal or any other drain on your property.

If these items are introduced into the WRWSD sewer system
they could cause the premature failure of your grinder pump
and the need for costly replacement or repairs. \$\$\$

This tip is courtesy of the WRWSD.



Waynoka Regional Water and Sewer District

1 Waynoka Dr. Lake Waynoka, OH 45171
937-446-3232

WRWSD Board of Trustees Meeting – Sat., December 9, 2017

President Jim Bridges called the meeting to order at 9:30 a.m.

Roll Call: Present: Beard, Beresford, Bridges, Buskey, LaPlante, Purdin, Redick & Mgr. Cahall
Absent: none

Minutes: A motion was made by Beard and seconded by Purdin to approve the minutes of the November 27th workshop meeting as read. A yea/nay vote was taken and the motion passed unanimously.

President's Report (Jim Bridges): none

Treasurer's Report (John Buskey):

- *Buskey requested that a motion to approve the financial reports from November 30th, 2017, as distributed by email, be made. Beresford made the motion which was seconded by LaPlante. A yea/nay voice vote was taken and the motion passed unanimously.*
- Buskey noted that the District has been within the budget for most items this year. However, several income and expense budget lines have exceeded 100% and a budget amendment to increase appropriations on those lines, to comply with State Law, will be considered later.
- The insurance settlement for the lightning strike at the water plant in July was \$37,838.00. The budget reflected that the WRWSD would upgrade the water plant computer control system this year at a cost of about \$11K. The insurance payment covers this cost, which will now not be incurred.
- The 2018 WRWSD budget which will be considered at the workshop meeting on December 11th includes over \$28K in increased expenses (\$11,280 – wages & salary; \$10,183 – health insurance; \$5,129 – pension payments; \$1337 – office & insurance expense; and some normal increased business expenses).
- At the workshop meeting the following adjustments in fees will also be considered to provide income for the increased expenses: Please note that there have not been any fee adjustments since 2015.
 - a 50 cent adjustment in the Sewer Usage fee, from \$39 per month to \$39.50 per month
 - a 50 cent adjustment in the Water Usage *Base* fee, from \$24 per 3K gallons to \$24.50 per 3K gallons
 - a \$1 adjustment in the Water Usage *Additional Gallons* fee, from \$6 per 1K gallons to \$7 per 1K gallons

- a \$500 adjustment in the Grinder Pump fee, from \$5,500 to \$6,000

Manager's Report (Paul Cahall):

- The staff is working to keep up with the new construction.
- The water line that was 'hit' by Frontier yesterday has been repaired.
- **All water meters are readable at this time.** Most of the meters are being read electronically as designed to be done. The ones that are not being read electronically are being read manually. MasterMeter is working to correct this issue.

Old Business: none

New Business: none

Motions and Resolutions:

- **Motion #2017-13** to amend the 2017 fiscal year budget, increasing income by \$13,120.00 to \$994,103.00, and increasing expense by \$12,486.00 to \$881,502.00, yielding a net income of \$112,601.00 was made by Buskey and seconded by Beresford. A roll call vote was taken and the motion passed unanimously. *Motion #2017-13 in its entirety is available for review at the Office. jac*
- **Motion #2017-14** to direct the General Manager to execute a contract with CT Consultants of Cincinnati, Ohio, in the amount of \$9,500.00 to perform a process and condition assessment of the Waynoka Regional Water & Sewer District's Water and Wastewater Treatment Facilities in order to develop a detailed Facilities Assessment that will allow for the preparation of a five-year Capital Improvements Plan, which will be used to establish capital reserve fund recommendations for the District, as per proposal dated November 20, 2017 (attached). Since this project is to address the District's reserve fund needs, fifty percent (50%) of the cost will be charged to the Water Reserve Account and fifty percent (50%) of the cost will be charged to the Sewer Reserve Account. The District's current year budget will be amended as expenses occur and monies are expended was made by Buskey and seconded by Beard. Mgr. Cahall noted that all four of communities, which were contacted as references for CT Consultants, spoke favorably about their services. Following a brief discussion among the Trustees to clarify why a reserve study would be useful to the District, a roll call vote was taken. The motion passed unanimously. *The proposal referred to in Motion #2017-14 is available for review at the Office. jac*

Board Member Concerns: Buskey shared the following statement: "Following the November 11 Board meetings I had a private conversation with Betty Purdin and Doris Kitchen about the disclosure of executive session information. It was a heated discussion and I want to apologize to Betty and Doris for suggesting that they were involved in the disclosure. I apparently grossly misunderstood the information that led me to think they were involved. I apologized in writing to both and I want to apologize publicly. I hope my apology is taken in the spirit with which it is given." Both Purdin and Kitchen verbally accepted Buskey's apology.

Membership Concerns: none

Adjournment: The motion to adjourn was then made by Purdin and seconded by LaPlante. All were in favor and the meeting was adjourned at 9:50 am.

Respectfully submitted,

Joanne A. Coker, WRWSD Assistant Recording Secretary

